

Using Grafix Rub-Onz Transfer Film: How to Mirror Text in Microsoft Word

When using word art...

1. Under the insert menu, choose picture and drop down to word art.
2. Select a word art style and key in your text.
3. Under the View menu, choose toolbars, then select drawing.
4. Left click to select your text (an outline should appear).
5. Click draw from the drawing toolbar you just inserted, choose rotate or flip, then select flip horizontal.

When using your own text...

1. Key in text you want to mirror.
2. Highlight your text, right click, then cut.
3. Under the Edit menu, choose paste special, then select picture (windows metafile). *If pasted properly, when you left click, a text frame should appear.
4. Under the View menu, choose toolbars, then select drawing.
5. Click draw from the drawing toolbar you just inserted, choose rotate or flip, then select flip horizontal.

